



## 1.0 Aims

- To determine the school's educational policy within DET guidelines
- To support the administration, curriculum and overall wellbeing of the school
- To maintain and improve the physical environment of the school
- To encourage parental interest and participation
- To ensure all members of the community reach their fullest potential
- To ensure that the school is a pleasant, safe and harmonious place in which to work and learn.

## 2.0 Implementation

### **School Council Structure and Responsibilities**

- The School Council membership shall be six (6) parents and up to three (3) co-opted members, Principal (ex-officio) and three (3) staff members.
- School Council members will be informed of their responsibilities and of DET policy. The School Policies and Prospectus will be reviewed, updated regularly and published on the CEPS website.
- The School Council will meet at least twice each term (eight meetings per calendar year) with additional meetings as required. Agendas and reports will be distributed to all members in advance. Meetings will be open to all members of the School Community.
- Following each meeting, minutes will be distributed to all School Council members.
- An Annual General Meeting will be held in March at which the Annual Report will be presented
- School Council Responsibilities include:
  - 1 The Program Budgets
  - 2 Participation in the local selection of the Principal
  - 3 Subcommittees of School Council will be set up to assist the Council with a range of responsibilities.

## 3.0 End of Document